LIVING LAB TOOLKIT · OPEN SAMPLE · 06

# Validation Decision Record

One page that documents a go / adapt / pause decision: the question, the evidence, the options weighed and the reasoning. Page 1 is an anonymised, illustrative example; page 2 is the blank template.

> **How to use this sample**
> Write it with the partners who must live with the decision, while the evidence is fresh. Adapt and pause are valid outcomes: record them with the same care as a go.

## Example (illustrative, anonymised)

| | |
|---|---|
| **Solution** | AI-supported emotional-support companion (anonymised) |
| **Decision question** | Is the solution ready to pilot with care organisations in its current positioning? |
| **Evidence considered** | Hybrid lab and in-life sessions with end users and care professionals; feedback sheets; observation notes. |
| **What the evidence showed** | Users valued the reflective prompts. Several read the feedback as a judgement about their mental health, which the product cannot make. |
| **Options weighed** | Go: pilot as is. Adapt: reposition as self-reflection and coaching, revise wording and onboarding. Pause: stop until a clinical partner is involved. |
| **Decision** | ADAPT |
| **Reasoning** | Value to users is real, but the current framing implies diagnosis. Repositioning keeps the value and removes the misleading claim. |
| **Conditions and next steps** | Rewrite onboarding and in-app wording; re-test comprehension with a new group; review before any care-setting pilot. |
| **Decided by / date** | [Innovator lead, Living Lab lead, partner representative] · [date] |

## Blank template

| | |
|---|---|
| **Solution** | |
| **Decision question** | |
| **Evidence considered** | |
| **What the evidence showed** | |
| **Options weighed** | Go: Adapt: Pause: |
| **Decision** | ☐ Go ☐ Adapt ☐ Pause |
| **Reasoning** | |
| **Conditions and next steps** | |
| **Data handling closed (minimised / anonymised)** | ☐ yes |
| **Decided by / date** | |